

**Orange Public Library Board of Trustees Meeting
Thursday May 11, 2023**

Meeting was called to order at 6:45pm

Roll Call:

President- Janet Mateo - PRESENT

Vice President- Jonathan Beckford- Present

Trustee- David McKnight- Present

Secretary- Theresa Mason- Present

Mayors Alternate- Louis Copeland- by Zoom

Karen Harris- Present

Attorney- Dan Smith- by Zoom

April Cruz

Rene Garzo- CWA Union, present for 5 Library employees who were RICE notice

Meeting came to order with Trustees concerns: @ 6:43pm by Janet (close session)

David McKnight- Roof & AC where are we with the work

Louise Copeland- Waiting for material, nothing was never deliver

Stephen- Deliver to wrong site, Selective Insurance is very angry

Louis- City will contact them letting them know all payments will be withheld to trimco

David – talk about price increase

Louise- Price is already lock in

Dan -Minutes are included in packages close session is not privilege to board

Minutes from last meeting March 9, 2023 & April 27, 2023 were approved

Motion to accept March 9 & April 27, 2023 minutes was made Karen Harris and seconded by Therese Mason Roll call vote:

President- Janet Mateo - YES

Vice President- Jonathan Beckford

Trustee- David McKnight- abstain

Secretary- Theresa Mason- Phone Conference

Mayors Alternate- Louis Copeland- No

Motion carried, all minutes being accepted.

Motion on the floor: Open Session minutes

Committee Report

David- No report

Janet- Can we try to include maintenance, building & ground reports

Louis- Janet have we look at removing graffiti from the building

Stephanie- said that she would look into it

Treasure Report

Janet- TaQuisha Knight is here to speak on a couple of things

Louis- Some additional money will be given to the library per the Business Administrator
Stephanie- said she was invited to a budget meeting by the Business Administrator
Louis-told Stephanie that she should inform the board about meeting
Approval of bills after close session
Karen- question bounce check

Director Report

Stephanie – discuss her report
Janet- talked about reading of books
Stephanie- talked about books for children and adult
Janet – Exterminator service for rodents and ants
Leak in the library is it because of the roof
Stephanie – yes
Motion to accept director report was made by Karen;
All in favor

Old Business

Karen- update on audit
Stephanie- no update (2019 & 2020) not a lot
Louis- we can comply all the information needed
David- 2019 & 2022 should be ready
Stephanie- will work on 2021 & 2022
David- asked Stephanie to have her paper work done
Janet- Can it be done by next meeting
Stephanie- requesting help, requesting Towana they said No
Karen – Project date
David – we will table
Janet- don't want to revisit and nothing is done; we should have 2021 & 2022 ready
once we get money from City, need to get 2021 & 2022 together
Louis- if Council approve budget should be done by July
Stephanie-asking about money from Business Administrator
Louis-m there are some issue that has to be discuss by the board
Janet- spoke about upcoming events classes Galla; will have flyers by tomorrow to give
to Stephanie
David- Library will be close on Saturday for the summer; Memorial Day until Labor Day
Louis- we will talk to our Attorney
Janet- will put financial literacy on hold
Dan- labor issue, contract, litigation goes in close session. You all need to consider a
strategy

New Business

Janet- donate a lot of books to the library; will send an email to Stephanie tomorrow
Stephanie- A resident has approached me about joining the OPL because he lives on the
boarder and don't have access to get to the new WO Library; charge \$25

Karen- See what other library's charge in the areas, survey other areas before making a form decision; general rate for adult and senior rate

Stephanie_ I was approach by Ramos who wants to film here at the library (see letter in package)

Louis- Stephanie, I suggest you contact them regarding permits

Janet- how many permits are there to do a film?

TaQuisha – community service issue permits

David- we have to see what they are offering

Janet- they can present it at next meeting

Correspondence

Stephanie- Filming letter

Janet- Mr. Gazo

Dan- Discuss the purpose of what the RICE notice was for they have to say if they want it public.

Gazo- said they want it in open session everybody responded by email

Karen- Do we take each on in separate

Stephaine-Karen

Alice- Janet

Towana-

Narine- Karen

Robert- Karen

Joan Gomez

Karen- How do we do this?

Dan- table to discuss and ask to return

Louis- second table until we come out of close session

Roll call- all in favor (Ye)

TaQisha Knight –Bookkeeper Report

Open bills

Bounce Check- we were not notify that employee return to work, that's why check bounce 3 accounts- salary-revolving- payroll only main acct

When city gives money its transfer into salary acct. (\$23,000 capital, \$22,000 main, \$3,000 salary)

TaQuisha-all banking information was sent to Stephanie

City didn't cash medical

\$66,000 interest 10,000

\$5,000 bill; Resolution for employee for agreement has to be enter into pension

\$11,000 bills April outstanding bills and bills this month

Money in main acct. will cover this month payroll

Karen- when do you normally get disbursement from City?

TaQuisha- first of the month

Karen_ disbursement will not cover this month?

TaQuisha- only send payroll to cover

Karen- once you get disbursement from the City will that cover all the bills

TaQuisha- she's working with Louis to do a spread sheet for budget

Janet- I thought you were working with Stephanie
TaQuisha- needs to have better understanding
Janet- I would like for David and I to receive emails about the bills
Johnathan- the spread sheet that TaQuisha is talking about, I think is a good ideal
Karen- send spread sheet to TaQuisha
Thank you for coming
Janet – motion to go into Close session; second Theresa
All in favor (I's)
Motion to come out of close session by Janet; second by David ends at 8:57pm

Louis- Gomez we will help her, no high school or GED education for Civil Service
Rene- They have to be remove
Rene- Are we still meeting on May 23for pension; will respond tomorrow
Karen- Robert is similar
Rene- Civil Service, pension discussion on May 25, 2023
Dan-
Rene- File grievance to have discuss issue you guys been in position before before and failed to look into
Your job as board to make sure they are in the pension
Rene- It's in the by laws
Louis- incorrect
Rene- board not hire authority
Dan- Never discuss with CWA
Karen- What we changing _____ to do looking into system that should help us understand and move forward
Rene- Everybody should be in library pension
Dan- We will be doing audit

Open Session

Louis- Alice _____, funds will be given to her
David- Did Tawana Lesane get her money
Rene- She's not in the pension system and needs to get paid
Louis- Did she collect unemployment, we will only pay the difference
Rene- she needs to call unemployment

Narin

Karen- Understand for the Rice reviewing serious of things that transpire during winter December – March
Action may be taken in respect to performance, he was RICE contacted to performance
It's not his that is being discuss
Rene- Need to know what action is going to be taken
David- Stephanie do you want yours public or private
Stephanie- Public
Karen- Spoke to Stephanie about her performance and her continence of employment